



# THE ASIATIC SOCIETY



Founded in 1784  
(An Institution of National Importance declared by an Act of Parliament)  
and  
(An Autonomous Organization under Ministry of Culture, Government of India)  
1, Park Street, Kolkata- 700016  
Phone : 2229-0779, 2249-7250, 2229-7251, Fax: 033-2252-0600  
Website: [www.asiaticsocietykolkata.org](http://www.asiaticsocietykolkata.org)

Ref No: 36

Dated: 22.04.2020

## CIRCULAR

The Asiatic Society, Kolkata conveys its thanks to all the officers and staff members of the Society for their willingness for contribution of one day's salary for the month of April, 2020 to the Prime Minister Citizen's Assistance and Relief in Emergency Situation (PM CARES) Fund to aid the Government's effort to fight the Corona virus pandemic.

2. In pursuance of OM vide F. No H-13011/05/2020-Esst. (Part-1) dated 21.04.2020 issued by the Ministry of Culture, Govt. of India, it has been decided to further appeal to all the regular officers and staff members of the Asiatic Society, Kolkata to once again contribute their one day's salary for the month of May & June, 2020 to the Prime Minister Citizen's Assistance and Relief in Emergency Situation (PM CARES) Fund for the noble cause for combating COVID-19.

3. The officer or staff member of the Asiatic Society, Kolkata may convey their willingness to concerned Section Head through e-mail/WhatsApp for such voluntary contribution latest by 4<sup>th</sup> May, 2020.

4. All the sectional heads are requested to take necessary action in respect of their section and send the list of willing staff members working in their section to the Administrative Officer or the Controller of Finance of the Society through e mail [ [gs.asiatic@gmail.com](mailto:gs.asiatic@gmail.com)] or text message/WhatsApp [ 94346 08396 ; 98301 93901] latest by 11<sup>th</sup> May, 2020.

22-04-2020

X 

Satyabrata Chakrabarti  
General Secretary

Distribution through Web Notification /WhatsApp:

1. Librarian
2. Controller of Finance
3. Administrative Officer
4. All Sectional Heads with a request that the content of the Circular may be brought to the notice of all staff members working in their section.