



# THE ASIATIC SOCIETY

Founded in 1784

(An Institution of National Importance declared by an Act of Parliament)  
Under Ministry of Culture, Government of India  
1, Park Street, Kolkata- 700016  
Phone : 2229-0779, 2249-7250, 2229-7251, Fax: 033-2252-0600  
Website: www.asiaticsocietycal.com



## VACANCY NOTICE

Ref No: TASK/2018/05

Dated: 11<sup>th</sup> October, 2018

The Asiatic Society, Kolkata, an Institution of National Importance declared by an Act of Parliament and an Autonomous Institution under Ministry of Culture, Government of India invites applications for filling up the following position on a purely temporarily basis :

### I. **Library Trainee**

1. Number of Position : 6(Six)
2. Stipend : ₹ 500 per day
3. Age Limit : 35 years
4. Required Qualification : M. Lib. Sc./MLIS with at least 55% marks from any recognized University/Institute  
Acquaintance with LibSys 10/ MARC 21 format
5. Desirable Qualification : Experience in Library Automation

### **Instructions to Candidates:**

1. The engagement of Library Trainee will be purely on temporarily basis and will not confer any right for regular appointment in the Asiatic Society, Kolkata.
2. The tenure initially would be for a period of six months from the date of appointment and it may be further extended as per requirement to be decided by the competent authority.
3. The upper age limit will be reckoned on the date of advertisement.
4. Age Relaxation for SC/ST/OBC/differently-abled candidates shall be allowed as per Rules.
5. Application form may be downloaded from the Society's website <http://www.asiaticsocietykolkata.org>
6. Application form (hard copy) duly completed in all respects along with self-attested copies of certificates in support of date of birth, category, educational qualification, experience etc should be sent to the General Secretary , The Asiatic Society, 1 Park Street, Kolkata -700016 on or before **31<sup>st</sup> October, 2018**.

Sd/-  
[S B Chakrabarti]  
General Secretary

**Application format**

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Affix a recent passport size self attested photograph
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- 1. Name of the Post applied for : **Library Trainee**
- 2. Name of the candidate (in block letters) :
- 3. Mother's/Father's/Husband's Name :
- 4. Date of Birth :
- 5. Category :
- 6. Address for Correspondence :

7. Contact Number : 8 a. e-mail address :

8. Academic Qualification (Beginning with Matriculation) :

Sl. No	Name of the Examination passed	Year of Passing	Board/ University	Division/Class/Grade

9. Details of experience :

10. Any other relevant information :

**11. Declaration:**

I hereby declare that the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information/particulars furnished above are found to be false or incorrect at any stage; my application/candidature is liable to be summarily rejected and my services will be terminated forthwith.

Place:

[Signature of the Applicant]

Date: