



THE ASIATIC SOCIETY

Founded in 1784

(An Institution of National Importance declared by an Act of Parliament)
and

(An Autonomous Organization under Ministry of Culture, Government of India)

1, Park Street, Kolkata- 700016

Phone : 2229-0779, 2249-7250, 2229-7251, Fax: 033-2252-0600

Website: www.asiaticsocietykolkata.org



Ref No: TASK/2018-19/NIT/008

Dated: 07.09.2018

TENDER NOTICE

Sub: Electrical wiring and Electrical installation work

The Asiatic Society, Kolkata, a 234 years old centre for Asian studies, is an Institution of National Importance declared by an Act of Parliament and an Autonomous organization under Ministry of Culture, Government of India. The Asiatic Society, Kolkata invites sealed tenders under Two Bid System from reputed, Government enlisted and financially resourceful contractors with sufficient experience of carrying out the similar works for **Electrical wiring and Electrical installation work at Digital Library - cum - Guest House for the Asiatic Society, Kolkata at plot No. 24, Block - CL, Sector - II, Salt Lake City, Kolkata - 700 091.**

2. Details of the service required and other terms and conditions relating to the award of contract are given in Annexure 1.

- Web advertisement for Tender : 07.09.2018
- Date of site inspection : Any working day 11th September 2018 to 13th September 2018 between 12.30 p.m. and 3:00 p.m.
- Last date of submission of Tender : 20.09.2018 up to 14:00 hrs
- Opening of Technical Bid : 20.09.2018 at 15:00 hrs
- Earnest Money Deposit : Rs 33,000/-
- Security Deposit [Interest free] : 5% of the quoted price

3. Interested contractors can download the complete tender document with scope of work and terms & conditions from the website of The Asiatic Society, Kolkata i.e. www.asiaticsocietykolkata.org.

4. The interested and eligible contractors may submit the Bid in sealed cover, complete in all respects along with all necessary documents duly numbered to the Office of the General Secretary, The Asiatic Society, 1 Park Street, Kolkata-700016.
5. Tenderers can submit the tenders by utilizing the downloaded documents along with an Earnest Money Deposit of **Rs 33,000/- [Rupees thirty three thousand]** only in the form of Demand Draft in favour of The Asiatic Society, payable at Kolkata. No tender will be entertained without the requisite Earnest Money Deposit under any circumstances whatsoever.
6. The Asiatic Society, Kolkata reserves the right to amend/cancel any of the terms and conditions in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason.
7. The Asiatic Society, Kolkata may disqualify the tenderers at any stage for any of the following reasons :
 - i. Non-fulfilment of essential qualification conditions
 - ii. Incomplete/part information/misinformation [without supporting proof]
 - iii. Exerting external influences

S/d

General Secretary
The Asiatic Society, Kolkata

Scope of Work & General Instruction for Tenderers

1. **Scope of the Work: Electrical wiring and Electrical installation work**
2. The Contractor should have experience of providing such services to the Departments of the Government of India/Statutory Bodies/Central Autonomous Bodies/PSUs/ Reputed Private Sectors during last **Five** years.
3. The contractor should be registered with Income Tax and Goods and Service Tax authorities.
4. The turnover of the Contractor during the last 3 financial years should not be less than **Rupees Fifty Lakh per annum** from similar services. The Service Provider should have earned profit during the last three years.
5. The Contractor should have an office in Kolkata / Kolkata UA.
6. The contractor should have valid license holder electricians (220V – Single Phase and 440V – Three Phase) to perform the electrical job and a photo copy of the same will be provided mandatorily.
7. The Contractor shall submit an affidavit stating that the Service Provider is not / has not been black listed by Central/State Government/ any PSUs/Private Sector at any point of time.

Non-compliance with any of the conditions mentioned in 2 to 7 above by the Contractor will amount to non-eligibility for the service for which tender has been floated and its tender will be summarily rejected.

General Terms and Conditions

1. The intending tenderers may visit and inspect the site of work and make necessary investigation in regard to communication facilities, source of water construction power and other important points before submission of tenders within the date and time specified.
2. Time of completion: **30 working days from the date of issue of Work Order.**
3. The bid shall consist of two parts- Technical Bid and Price Bid. Both the bids are to be placed in two separate sealed envelopes (clearly superscribing 'Technical Bid' and 'Price Bid') which in turn are to be placed in a sealed cover. The bids of all the tenderers whose Price Bid is not in a separate sealed envelope shall be rejected forthwith. The Price bids of only those tenderers shall be opened whose Technical bids are found to be eligible while the disqualified bidders' Price Bid shall be returned unopened.
4. The bid document shall be clearly and legibly written and each page must be signed by the authorized signatory of the bidder and seal affixed. Erasing or over writing in the bid document shall not be allowed. Corrections in the bid document should be avoided but if this becomes unavoidable, each correction should be signed separately and without ambiguity
5. The Technical Bid should be accompanied with an Earnest Money Deposit (EMD) of **Rs 33,000/- (Rupees thirty three thousand) only** in the form of Demand Draft drawn in favour of The Asiatic Society, payable at Kolkata failing which the tender shall be rejected out rightly. EMD exemption of any category will not be accepted.
6. The EMD in respect of the contractor which does not qualify the Technical Bid/ Financial Bid shall be returned to it without any interest after awarding the work to the successful bidder and entering into contract.
7. Successful bidder [Contractor] shall have to furnish Security Deposit (interest free) @ 5% of the quoted price. For this, the earnest money will automatically be converted as part of security deposit. Balance amount of Security Deposit will be deducted from the bill amount payable to the Contractor. The Security Deposit will be retained by the Society for a period of 180 days beyond the date of completion of the work.
8. An agreement will be made with the successful Contractor and the Asiatic Society within seven (7) days from the date of issue of work order on a stamp paper for Rs 100/- (Rupees One hundred) only. The requisite stamp paper will be purchased and provided by the contractor to the authority of the Asiatic Society for preparing the agreement.

9. If the contractor fails to complete the work with the stipulated time period, liquidated damage @ 0.5% of the total value of work per day and part thereof subject to maximum 5% of the total value of contract will be deducted from the final value of the bill.
10. The contractor, will carry necessary tools, materials etc at his own cost.
11. The cost for transport, erection, maintenance, running expenses including fuel or power and ultimate removal of the plant and equipment and storage for materials and removal of rubbish, freight and other charges will be borne by the tenderer
12. Canvassing in connection with the tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
13. Any dispute/difference arising out of or relating to this agreement including interpretation of its terms will be resolved through joint discussions of the concerned parties. However, if disputes are not resolved by joint discussions, then the matter will be referred to arbitration as per the provisions of Arbitration Act, 1940, where the General Secretary, The Asiatic Society, Kolkata or his nominee will be the Sole Arbitrator.
14. The Asiatic Society, Kolkata reserves the right to terminate the contract at any point of time after giving a week's notice to the contracting Service Provider.

THE ASIATIC SOCIETY

1, Park Street, Kolkata- 700016

Phone: 2229-0779, 2249-7250, 2229-7251, Fax: 033-2217-2355

Ref No: TASK/2018-19/NIT/008

Dated: 07.09.2018

Part I: TECHNICAL BID

(to be submitted in a separate sealed envelope)

Application for Electrical wiring and Electrical installation work

1. Name of the Contractor :
2. Constitution of the Contractor :
3. Enlistment details with Govt Authorities :
4. Name of the Proprietor / Director/Partner :
5. Complete office address :
6. Telephone Number and E-mail address :
7. Details of License of electrician/s :
8. Permanent Account Number [PAN] :
9. GSTN :
10. Profession Tax Registration No : :
11. Affidavit stating that the Service Provider is / has not been black listed by Central Government Departments/State Government/Statutory bodies/ Autonomous bodies/PSUs / Private Sector at any point of time. :
12. Financial Turnover & profit of the Service Provider during last 3 Financial Years

Financial Year	Turnover [` in lakhs]	Profit [` in Lakhs]
2014-15		
2015-16		
2016-17		

13. Details of experience in last Five years for in providing similar Services to the Departments of the Government of India/Statutory Bodies/Central Autonomous Bodies/PSUs/Reputed Private Sectors :

Sl. No Name & Address of the Organization Period of operation Remarks

14. Details of Earnest money :

DD No	Date	Name of Bank & branch	Amount

15. Declaration :

I,Son / Daughter / Wife of Shri Proprietor/Director, authorized signatory of the Contractor, mentioned above, is competent to sign this declaration and execute this tender document;

I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;

The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am/ are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Date :

Signature of the authorized person with seal

Place :

The tendering Contractor is required to enclose photocopies of the following documents along with the Technical Bid, failing which their bids shall be summarily / out rightly rejected and will not be considered any further:

- a. Enlistment Certificate
- b. PAN
- c. GSTN
- d. P- Tax registration Number
- e. Contract Labour License
- f. List of similar assignments provided to the Departments of the Government of India /Statutory Bodies/Central Autonomous Bodies/PSUs/Reputed Private Sectors during the last Five years by the Service Provider in last Five years with documentary evidence like Work Order, Work Competition Certificate
- g. Audited accounts for 2014-15, 2015-16 & 2016-17
- h. Affidavit stating that the Contractor is / has not been black listed by Central Government Departments/State Government/Statutory bodies/ Autonomous bodies/PSUs /Private Sector at any point of time.
- i. Photo copy of electrical License (220V and 440V 3phase)

The tendering Contractor is required to put his/her signature on each page of the Technical Bid.

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Part II (Financial Bid)

(to be submitted in a separate sealed envelope)

The General Secretary

The Asiatic Society

1 Park Street, Kolkata-700016

Dear Sir

Sub: **Electrical wiring and Electrical installation work**

Ref: Tender Notice No TASK/2018-19/NIT/008 dated 07.09.2018

1. Having examined the Tender documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide the services as required and outlined in the Tender for **Electrical wiring and Electrical installation work**
2. To meet such requirements and to provide services as set out in the tender document, we attach hereto our response as required by the tender document, which constitutes our proposal.
3. We undertake, if our proposal is accepted, to adhere to the terms and conditions put forward in the tender and the agreement to be entered with The Asiatic Society, Kolkata.
4. If our proposal is accepted, we agree to retain a Security Deposit (interest free) @5% of the quoted price in favour of The Asiatic Society, payable at Kolkata.
5. We agree for unconditional acceptance of all the terms & conditions set out in the tender document as also in the contract to be signed with The Asiatic Society, Kolkata for **Electrical wiring and Electrical installation work**
6. We confirm that the information contained in this proposal or any part thereof, including its exhibits, schedules and other documents and instruments delivered or to be delivered to The Asiatic Society, Kolkata are true, accurate and complete.

Name of work: **Digital – cum – Guest House for the Asiatic Society at plot No. 24, Block – CL, Sector – II, Salt Lake City, Kolkata – 700 091**

Sub: **Electrical wiring and Electrical installation work**

Bill of Materials

<i>Sl No</i>	<i>Description of job</i>	<i>Qty</i>	<i>Unit</i>	<i>Quoted Rate (Rs)</i>	<i>Quoted rate by the vendors in Figure and Word</i> <i>[inclusive of GST and all other applicable taxes & charges]</i>
<i>a</i>	<i>b</i>	<i>c</i>	<i>d</i>	<i>e</i>	<i>f= (c x e)</i>
1.	Installation Checking , testing of Wiring for light point/ fan point/ exhaust fan point/ call bell point with 1.5 sq.mm FRLS PVC insulated copper conductor single core cable in surface / recessed conduit, with modular switch, modular plate, suitable GI box and earthing the point with 1.5 sq.mm. etc as required. Group - C	191	Pc		
2.	Supplying and replacement the following Defective modular switch/ socket on the existing modular plate & switch box including connections but excluding modular plate etc. as required.				
a)	5/6 amps switch	162	Pc		
b)	15/16 amp switch	28	Pc		
c)	3 pin 5/6 amp socket outlet	34	Pc		
d)	6 pin 15/16 amp socket outlet	28	Pc		
3.	Draw out of defective wire including Supplying and drawing following sizes of FRLS PVC insulated copper conductor, single core cable in the existing surface/ recessed steel/ PVC conduit as required.				
a)	3 x 1.5 sq. mm Approx.	1000	Mtr		
b)	3 x 4 sq. mm Approx.	750	Mtr		
c)	3 x 6 sq. mm Approx.	500	Mtr		

<i>Sl No</i>	<i>Description of job</i>	<i>Qty</i>	<i>Unit</i>	<i>Quoted Rate (Rs)</i>	<i>Quoted rate by the vendors in Figure and Word [inclusive of GST and all other applicable taxes & charges]</i>
<i>a</i>	<i>b</i>	<i>c</i>	<i>d</i>	<i>e</i>	<i>f= (c x e)</i>
4.	Supplying and fixing stepped type electronic fan regulator on the existing modular plate switch box including connections but excluding modular plate etc. as required.	33	Pc		
5.	Supplying, Installation, testing and commissioning of pre-wired, LED fitting 2 X 2 , 34 Watt Panel Light (Make: :Havells /Philips / Wipro/Jaguar.)	50 aprox	Pc		
6.	Supplying, Installation, testing and commissioning of pre-wired, LED fitting 18Watt tube set (Make: :Havells /Philips / Wipro/Jaguar.)	20 aprox	Pc		
7.	Supplying, Installation, testing and commissioning of pre-wired, LED fitting 9Watt tube set (Make: :Havells /Philips / Wipro/Jaguar.)	12 aprox	Pc		
8.	Supplying, Installation, testing and commissioning of pre-wired, LED fitting 6 watt downlighter set (Make: :Havells /Philips / Wipro/Jaguar.)	5 aprox	Pc		
9.	Supplying, Installation, testing and commissioning of pre-wired, LED fitting 12 watt downlighter set (Make: :Havells /Philips / Wipro/Jaguar.)	15 aprox	Pc		
10.	Supplying, Installation, testing and commissioning of pre-wired, LED fitting fancy wall bracket set (Make: :Havells /Philips / Wipro/Jaguar.)	7 aprox	Pc		
11.	Supplying, Installation, testing and commissioning of pre-wired, LED Mondo - Reception set (Make: :Havells /Philips / Wipro/Jaguar.)	4 aprox	Pc		
12.	Supplying, Installation, testing and commissioning of pre-wired, cone -8watt set (Make: :Havells /Philips / Wipro/Jaguar.)	7 aprox	Pc		

<i>Sl No</i>	<i>Description of job</i>	<i>Qty</i>	<i>Unit</i>	<i>Quoted Rate (Rs)</i>	<i>Quoted rate by the vendors in Figure and Word [inclusive of GST and all other applicable taxes & charges]</i>
<i>a</i>	<i>b</i>	<i>c</i>	<i>d</i>	<i>e</i>	<i>f= (c x e)</i>
13.	Supplying, Installation, testing and commissioning of pre-wired, Street light 45 watt set (Make: :Havells /Philips / Wipro/Jaguar.) in suitable Pole dia 42mm	5 aprox	Pc		
14.	Supplying, Installation, testing and commissioning of pre-wired, 35watt set for gate light (Make: :Havells /Philips / Wipro/Jaguar.)in suitable Pole dia 76mm	6 aprox	Pc		
15.	Supplying, Installation, testing and commissioning of 1200mm sweep ISI marked A.C. 5 star rated ceiling fan, including wiring the down rods of standard length (upto 30 cm) with 1.5 sq. mm FRLS PVC insulated, copper conductor, single core cable etc. as required.(Make: Crompton-/Havells-/Usha)	33 aprox	Pc		
16.	Supplying, Installation of metal body and blades,ISI marked heavy duty exhaust fan of size 300/305mm in the existing opening, including making good the damage, connection, testing, commissioning etc. as required.(Usha/Bajaj/Crompton /Havells).	11	Pc		
17.	Supplying and fixing 250 amps 4 pole rating MCCB including enclosure having breaking capacity not less than 25 KA with thermal magnetic release complete with connection and interconnection suitable for above item frame as required.	1	Pc		
18.	Supplying and fixing of following rating MCCB with enclosure having breaking capacity not less than 16 KA with thermal magnetic release complete with connection and interconnection suitable for above type frame as required.				
a.	63 Amp FP MCCB	10	Nos.		
b.	80 Amp FP MCCB	2	Nos.		
c.	100 Amp FP MCCB	4	Nos.		

<i>Sl No</i>	<i>Description of job</i>	<i>Qty</i>	<i>Unit</i>	<i>Quoted Rate (Rs)</i>	<i>Quoted rate by the vendors in Figure and Word [inclusive of GST and all other applicable taxes & charges]</i>
<i>a</i>	<i>b</i>	<i>c</i>	<i>d</i>	<i>e</i>	<i>f= (c x e)</i>
19.	Supplying and fixing of Cable management system on wall 4" with cable retainer, end cap, with necessary screws and grouting arrangement complete work as required.	20	Mtr.		
20.	Wiring for circuit/ submain wiring alongwith earth wire with the following sizes of FRLS PVC insulated copper conductor, single core cable in Existing surface/ recessed PVCconduit /channel as required				
a.	4 X 10 sq. mm + 2 X 6 sq. mm earth wire	35 approx	Mtr		
b.	4 X 16 sq. mm + 2 X 6 sq. mm earth wire	20 approx	Mtr		
21.	Supplying and fixing 5 amps to 32 amps rating, 240/415 volts, "C" curve, miniature circuit breaker suitable for inductive load of following poles in the existing MCB DB complete with connections, testing and commissioning etc. as required.				
	Single Pole	15 approx	Nos.		
				TOTAL	

Date:

Signature of the authorized person with seal

Place: