



THE ASIATIC SOCIETY

1, PARK STREET, KOLKATA -700016

TENDER FOR

**Digital Library - cum - Guest House for the
Asiatic Society at plot No. 24, Block - CL, Sector -
II, Salt Lake City, Kolkata - 700 091**

SH: FIRE FIGHTING WORK: Rectification of defects, replacement of damaged and un-serviceable equipments, overhauling of pumps, motors, diesel engine, motor control panel, fire control panel, providing and fixing detectors, hooters, sprinklers etc. including painting of all equipments.

TECHNICAL BID : PART A

TENDER NOTICE

Sealed percentage rate tenders are invited by the General Secretary, The Asiatic Society, 1, Park Street, Kolkata - 700 016 from reputed, Government enlisted and financially resourceful contractors with sufficient experience of carrying out the similar works for **Digital Library - cum - Guest House for the Asiatic Society** at plot No. 24, Block - CL, Sector - II, Salt Lake City, Kolkata - 700 091-

Scope of Work : FIRE FIGHTING WORK: Rectification of defects, replacement of damaged and un-serviceable equipments, overhauling of pumps, motors, diesel engine, motor control panel, fire control panel, providing and fixing detectors, hooters, sprinklers etc including painting of all equipments.

Estimated Value of work : Rs. 6,20,090/- (Rupees six lac twenty thousand ninety) only [including GST]

Time of Completion: 30 days from the date of issue of Work Order.

Interested contractors can download the complete Tender document from the website of the Asiatic Society, Kolkata i.e. www.asiaticsocietykolkata.org.

The interested and eligible Contractors may submit the Bids in sealed cover, complete in all respects along with all necessary documents duly numbered to the Office of the General Secretary, The Asiatic Society, 1 Park Street, Kolkata-700016. The last date of submission of tender will be 14:00 hrs of 7th September, 2018.

Tenderers can submit the tenders by utilizing the downloaded documents along with an Earnest Money Deposit of Rs 12,402/- [Rupees twelve thousand four hundred two] only in the form of Demand Draft of any nationalized bank in favour of The Asiatic Society, payable at Kolkata. No tender will be entertained without the requisite Earnest Money Deposit under any circumstances whatsoever.

The Asiatic Society, Kolkata reserves the right to amend/cancel any of the terms and conditions in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The Asiatic Society, Kolkata may disqualify the tenderers at any stage for any of the following reasons :

- i. Non-fulfilment of essential qualification conditions
- ii. Incomplete/part information/misinformation [without supporting proof]
- iii. Exerting external influences

Sd/-

General Secretary

The Asiatic Society

INSTRUCTIONS TO TENDERERS

1. Sealed percentage rate Tenders in 2- Bid system are invited for **Digital Library – cum – Guest House for the Asiatic Society** at plot No. 24, Block – CL, Sector – II, Salt Lake City, Kolkata – 700 091-

SH: FIRE FIGHTING WORK: Rectification of defects, replacement of damaged and un-serviceable equipments, overhauling of pumps, motors, diesel engine, motor control panel, fire control panel, providing and fixing detectors, hooters, sprinklers etc including painting of all equipments.

1. Tender documents may be obtained by down loading from the website :
www.asiaticsocietykolkata.org of the Asiatic Society, Kolkata
2. a) The Tender shall be submitted in two (2) Bid system as detailed below :
 - a) The first part (Technical Bid, Part -A) shall consist of the following :
 - i) Earnest Money Deposit in an envelope marked as “Earnest Money Deposit”
 - ii) Declaration Sheet
 - iii) Information required along with Tender. (as detailed in Item 4 below).
 - iv) A copy of the Commercial Bid with price suppressed.

The first part shall be covered in a sealed envelope and marked “Part-A : Technical Bid” each page of the document shall be signed by an authorized signatory of the bidder and duly stamped.

- b) The second part (Commercial Bid, Part – B) shall consist of the following :

The percentage (%) rate and amount of the total job as directed written in figures and word duly signed by the authorized signatory of bidder and duly stamped.

The second part shall be covered in a sealed envelope and marked “Part-B : Commercial Bid”.

- c) Both the first part (Technical Bid, Part – A) and the second part (Commercial Bid , Part – B) shall be placed along with the envelope marked “Earnest Money Deposit” inside a third envelope and marked on the outer envelope “Tender for **FIRE FIGHTING WORK** at Salt Lake Building, The Asiatic Society” and addressed to :

**The General Secretary
The Asiatic Society
1, Park Street
Kolkata – 700 016**

Note the following date and time :

The tender shall be received upto 02.00 p.m. on 07 September, 2018

Date of site inspection : Any working days from 03.09.2018. to 06.09.2018. between 12.30 p.m. and 3 p.m.

The Tender will be opened on 07 September, 2018 at 3 p.m. in the premises of the Society.

3. Information Required along with Tender

The following details are required to be submitted along with tender :

- i) List of equipment proposed to be deployed for work (Tools and Plants) free of cost.
- ii) Details of present commitments giving contract values, details of work, date of commencement of work, percentages completed as on date and schedule date of completion.
- iii) Tax Clearance Certificates.
- iv) Power of Attorney in the name of person who has signed the tender document.
- v) Xerox of Pan card, GST No. and Bank details of the agency.
- vi) Status/Eligibility and enlistment with reputed Government organization (if any) along with proof.
- vii) Sufficient credential for doing such type of work beyond minimum 5 lakhs of rupees for a single work in a particular year between 2016-17 and /or 2017-18.

4. The tenderers should quote % (percentage) rates and amount including GST which to be written in English in figures and words as directed in commercial bids Part-B/Page-13/15

.The quotation shall be clearly and legibly written and each page must be signed by the authorized signatory of the bidder and seal affixed. Erasing or over writing shall not be allowed. Corrections in the quotations should be avoided but if this becomes unavoidable, each correction should be signed separately and without ambiguity.

5. The intending tenderers may visit and inspect the site of work and make necessary investigation in regard to communication facilities, source of water construction power and other important points before submission of tenders within the date and time specified in **Page 4/ 15**.

6. Tenderers can submit the tenders by utilizing the downloaded documents along with an Earnest Money Deposit of Rs 12,402/- [Rupees twelve thousand four hundred two] only in the form of Demand Draft of any nationalized bank in favour of The Asiatic Society, payable at Kolkata. No tender will be entertained without the requisite Earnest Money Deposit under any circumstances whatsoever.

6. The Earnest money deposited by an unsuccessful tenderer will be refunded after issuing of work order to the successful bidder and receiving acknowledgement from the successful bidder on application to The Asiatic society as per terms of the conditions of contract. A tender once submitted shall not be withdrawn in the event of the tenderers withdrawing his tender the tender would be cancelled and the Earnest Money will be forfeited by the The Asiatic Society. However, for successful tenderer, the earnest money will automatically be converted as part of security deposit. Balance security deposit will be retained by deducting @ 10% (ten percent) from each running bill till such time the total value of security deposit (i.e. 5% of the total value) is achieved. No interest can be claimed for the deposit of earnest or security money, which will be lying with The Asiatic Society till the satisfactory completion of the project

- 7.** An agreement will be made with the successful tender and the Asiatic Society within seven (7) days from the date of issue of work order on a stamp paper for Rs 100/- (Rupees One hundred) only. The requisite stamp paper will be purchased and provided by the contractor to the authority of the Asiatic Society for preparing the agreement.
- 8.** Early and timely completion of the works is of the greatest importance and the time required for the completion of the work from the date on which the order to commence the work is given by the The Asiatic Society, shall be 1 calendar month (30 days). If the contractor fails to complete the work with the stipulated time period liquidated damage @ 0.5% of the total value of work per day and part thereof subject to maximum 5% of the total value of contract will be deducted from the final value of the bill.
- 9.** The Asiatic Society reserves the right for distributing the works amongst several contractors if it so considered necessary. Acceptance of Lowest tender is not obligatory and the Asiatic Society reserves the right to reject any or all the tenders received without assigning any reason.
- 10.** Canvassing in connection with the tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
- 11.** No variation in rates of materials and labour will be entertained during execution of work.
- 12.** All quantities in the schedule are Provisional and likely to increase or decrease. Some of the items may be omitted altogether. No claim whatsoever shall be entertained on this account. All the other terms and conditions of contract shall remain unaffected by such alteration.
- 13.** While pricing the schedule of quantities the total in the 'Amount' column should be rounded off to nearest rupee. 50 paise or less to be ignored and more than 50 paise to be rounded to rupee.
- 14.** No tenderer will be considered unless the tender documents are fully and completely filled in. Any tender which is incomplete or does not comply with the prescribed conditions or stipulation will be liable to rejection at the time of opening or during subsequent scrutiny.
- 15.** Person or firms tendering are to visit and inspect the site and thoroughly acquaint himself with the conditions, availability of space and other factors relating to the construction and shall allow in his tender for any special difficulty which may not be mentioned in the specifications. No extras in any circumstances will be entertained by the Society in this respect.
- 17.** The cost for transport, erection, maintenance, running expenses including fuel or power and ultimate removal of the plant and equipment and storage for materials and removal of rubbish, freight and other charges will be borne by the tenderer
- 18.** The contractor, will carry necessary tools, materials etc at his own cost.

We have read all the conditions etc. above from page No. 1 to 6 and fully understand the significance and importance.

Witness :

Tenderer's Signature with seal

Name :

Name :

Address :

Address :

Date :

Date :

3.0 SITE CONDITION

Contractor should inspect the work site, where the works under this contract are to be carried out, and obtain for himself at his own responsibility all the information that may be necessary for the purpose of the successful execution of the contract.

He must also make himself conversant with all the local conditions, means of access to the site of work, nature, extent of transport facilities and character of the work and supply of

materials, conditions affecting labour and other matters that may have bearing on his tender.

Employer does not undertake any responsibility, to obtain any concessions, permissions from the owner of the adjoining plot, from any other party in respect of any allowances, access, encroachments etc. whether for the facility of the works or otherwise. No claim therefore will be entertained should the contractor fail to comply with this condition.

4.0 DEFECT LIABILITY PERIOD

Any defects, cracks, settlement, disfiguration or other faults which may appear within the “six (6) months from date of completion”, be amended and made good by the contractor at his own cost, and in case of default the Employer may employ and pay other persons to amend and make good such defects, shrinkage, settlements or other faults, and all damages, loss and expenses consequent thereon or incidental thereto shall be made good and borne by the contractor and such damage, loss and expenses shall be recoverable from him by the Employer or may be deducted by the Employer from any money due or that may become due to the contractor.

5.0 CERTIFICATE OF COMPLETION

Within thirty (30) days of the completion of the work, the contractor shall give notice of such completion to the Employer and within thirty (30) days of the receipt of such notice ,the joint inspection between the employer and the contractor shall be done and if there is no defect in the work which may satisfy the owner, the employer/owner will issue a completion certificate to the contractor.

6.0 WORKING HOURS

No work shall be carried out between sunset and 8.00 a.m. on the normal working days.

The work may be carried out on Saturdays and Sundays and The Asiatic Society holidays.

7.0 PRICE ESCALATION

No Price escalation for materials and labour will be allowed during the contract period from the date of issue of Work Order.

8.0 REFUND OF DEPOSIT

If the contractor shall duly and faithfully carryout the works and complete the entire work in schedule time the employer shall pay the deposit deducted from the bills and the amount deposited as earnest money (Total 10% of the tendered value of the job) after six (6) months expiry of defect liability period without interest on receipt of written application from the tenderer. The tenderer may also claim the refund of security deposit (SD) in submission of performance guarantee (PG) of total amount of security deposit for six (6) months time period.

9.0 CERTIFICATES AND PAYMENT

The contractor shall submit his bills in proper forms (only one running bill after fifteen days during execution of work may be considered) in duplicate to the Employer with detailed measurement. The bills will therefore be checked and certified for payment, in respect of the value of the work executed after deducting ten (10%) percent of the value of work done as security deposit. The retention of ten (10%) percent however, will not be deducted from the bills until the calculated amount of retention exceeds the amount of earnest money.

The contractors' final bill shall be submitted by the contractors within one month from the date of completion of works and cleaning the working site.

No advance shall be paid to contractor before or during execution of work.

FORM OF TENDER

**The General Secretary
The Asiatic Society
1, Park Street
Kolkata – 700 016**

1. I/We do hereby offer to execute the works comprised in the annexed Form of Contract for Digital Library – cum – Guest House for the Asiatic Society at plot No. 24, Block – CL, Sector – II, Salt Lake City, Kolkata – 700 091

SH: FIRE FIGHTING WORK: Rectification of defects, replacement of damaged and un-serviceable equipments, overhauling of pumps, motors, diesel engine, motor control panel, fire control panel, providing and fixing detectors, hooters, sprinklers etc including painting of all equipments at the Digital Library – cum – Guest House for the Asiatic Society at plot No. 24, Block – CL, Sector – II, Salt Lake City, Kolkata – 700 091.

2. I/We undertake to complete the whole work within one calendar month (30 days) from the date on which the order to commence the work is given to us by the The Asiatic Society.
3. I/We send herewith the sum of Rs 12,402/- [Rupees twelve thousand four hundred two] only as a deposit of Earnest Money through a Bank Draft on scheduled bank (Bank name.....) as proof of my/our willingness to enter into the contract if my/our tender is accepted in full or in part.

Witness :

Tenderer's Signature with Seal

Address :

Address :

Date :

Date :

THE ASIATIC SOCIETY

1, PARK STREET, KOLKATA -700016

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**Digital Library – cum – Guest House for the Asiatic
Society at plot No. 24, Block – CL, Sector –
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PRICE BID : PART B

Name of work: **Digital Library – cum – Guest House for the Asiatic Society** at plot
No. 24, Block – CL, Sector – II, Salt Lake City, Kolkata – 700 091-

SH: FIRE FIGHTING WORK: Rectification of defects, replacement of damaged and un-serviceable equipments, overhauling of pumps, motors, diesel engine, motor control panel, fire control panel, providing and fixing detectors, hooters, sprinklers etc including painting of all equipment

GENERAL ABSTRACT OF COST

Sl.No	Sub head	Description of work	Amount
1	I	SH: FIRE FIGHTING WORK: Rectification of defects, replacement of damaged and un-serviceable equipments, overhauling of pumps, motors, diesel engine, motor control panel, fire control panel, providing and fixing detectors, hooters, sprinklers etc including painting of all equipments	Rs. 6,,20,090.00 Inclusive of GST
		TOTAL	Rs 6,20,090.00

Total Amount including GST = Rs.6,20,090/- (Rupees six lakh twenty thousand ninety) only

**Total amount quoted Rs..... (Rupees.....
.....) only (Basic price) which is%
() higher/ below/ at per (Tick which is applicable) of the total
basic price of the work including GST.**

**Therefore total quoted price =Rs.....(Rupees
.....) only including GST**

Respected Sir,

**The undersigned is pleased to submit the Tender for your kind
consideration.**

Sign with seal of Tenderer & date

SCHEDULE OF WORK.

SH: FIRE FIGHTING WORK: Rectification of defects, replacement of damaged and un-serviceable equipments, overhauling of pumps, motors, diesel engine, motor control panel, fire control panel, providing and fixing detectors, hooters, sprinklers etc. including painting of all equipments

SL.No.	Item Description.	Quantity	Unit	Rate	Amount.	Remarks.
1	Checking,Dismantling and Complete overhauling and servicing offire fighting Diesel Enging , replacement of Fual filter, Oil filter, Lub oil for Engine, Air Cleaner filter.Collant etc as required including painting of Engine , base frame etc.I/c supply and fixing of 12 Volts x 165A/h battery of Reputed make. I/C. Replacemwent of all damaged and un serviceable parts, ,Replacement of Gland packing, greasing , servicing, of pump, over hauling of Diesel Engine , Painting of the same, with 2 coats of red oxide primer and 2 coats of synthatic enamel Post office Red paint. Test run and commissioning etc. as required.	1	Job	125,000.00	125,000.00	
2	Checking,Dismantling and Complete overhauling and servicing offire fighting Main fire pump, Heat varnishing of Electric Motor, replacement of Gland packing, Gland Bush, as required including painting of pump, notor and others accessories as required by 2 coats of Red oxide primer and 2-coats of synthatic enamel Post office Reoffice Red paint. Test run and commissioning etc. as required.necesssary, oiling, greasing, Testing etc. as required.	1	Job	55,600.00	55,600.00	
3	Checking,Dismantling and Complete overhauling and servicing offire fighting Jockey pump with Motor , Heat varnishing of Electric Motor, replacement of Gland packing, Gland Bush, as required including painting of pump, notor and others accessories as required by 2 coats of Red oxide primer and 2-coats of synthatic enamel Post office Reoffice Red paint. Test run and commissioning etc. as required.necesssary, oiling, greasing, Testing etc. as required.	1	Job.	35,500.00	35,500.00	
4	Checking, cleaning, Servicing, Greasing of All gate Valves, Non Return valves, Sluice valves, replacement of damaged nuts, Bolts washers, Rubber Gasket etc as required for Hydrant and Sprinkler system, welding of damaged part of pipe line, replacement of pipes, Painting of Internal and External Pipe line for Hydrant and sprinklers system, with 2-coates of red oxide primer and 2-coats of synthatic enamel post office Red paint. Testing of the same as required.	1	Job.	74,500.00	74,500.00	
5	Checking, cleaning, Servicing, repairing of Sprinkler pipe line , Providing and fixing of Sprinkler about -40 nos. Providing and fixing of Hydrant valve Adaptor nQty: 8 Nos. make S.S. , Confirming to IS-5290. Type-A, with replacement of rubber gasket, Nuts, bolts and Washer, Painting of External hydrant stand post and hydrant valve with hose Box. by applying 2 coat of red oxide primer and 2 coat of Synthatic enamel P.O.red.of approved make. As required.	1	Job.	59,400.00	59,400.00	
6	Checking, cleaning, Servicing, Greasing, Painting of External Fire Brigade Inlet connection and stand post and hydrant valve with hose Box. by applying 2 coat of red oxide primer and 2 coat of Synthatic enamel P.O.red.of approved make. As required.	1	Job.	7,590.00	7,590.00	
7	Checking, cleaning, Servicing of Motor Control Panel for all the pumps, checking , servicing of all contactors with applying of CRC to the components installed in the panel, replacement of fuses, indicating lamps etc. , if required Replacement / adjustment of all pressure switches, and testing of the same as required.	1	Job.	57,000.00	57,000.00	
8	Checking, Cleaning, servicing, Greasing to the Existing first sid Hose reel dram, valves etc. from grd. Floor to top floor. Providing and fixing of shutoff nozzle, I/c. testing of the same as required.	1	Job.	7,400.00	7,400.00	
9	Checking, Cleaning, servicing of Sprinklers alarm valve with water motor gong bell, repairing, and greasing of the same including supply and fixing ofsprinkler riser drain pipe, and water motor gong bell drain pipes, , i/c. painting and testing of the same as requires.	1	Job.	8,600.00	8,600.00	

10	Checking. Cleaning, servicing, repairing of existing fire alarm control panel, replacement of all un serviceable parts , adjument, zone connection properly, termination of all zones, cable, dressing, and testing of the same as required. I.c, providing and fixing of 2 x 7 amps, 12 volts each. . maintenance free stand by power supply (Batteries)	1	Job.	26,000.00	26,000.00	
11	Checking, cleaning, servicing, adjustment of all existing, Smoke Detector, Hooters, Manual Call points etc. I/C, replacement of all damaged / diffeective/ un serviceable Detector, Hooter, Manual Call points etc. with replacement of Damaged Cable as required. and testing , commissioning of the same as required.	1	Job.	88,500.00	88,500.00	
12	Charges for West Bengal Fire & Emmergency Services inspection, arrangement of testing for all equipments, along with fire man, Electrician, helper, Techenicians, are required for demonstration of total fire fighting and fire alarm system as resired by Fire Service and obtaining NOC Certificate.	1	Job.	75,000.00	75,000.00	
	Rupees. Six lakhs .twenty thousand and rupees ninety only.			Total Rs.	620,090.00	

